

OPERATIONS COMMITTEE MINUTES

June 15, 2005
11:30 A.M.
CITY COUNCIL CHAMBERS

Meeting called by:
COMMITTEE
Facilitator:
R. PERCHUK
Timekeeper:
MEETING
COMMENCED: 11:30
A.M.

Type of meeting:
REGULAR
Note taker:
P. MCLAUGHLIN
Key:
 REPORTS EMAILED
 REPORTS

Attendees:
A. POIRIER, CHAIR
T. SZAJEWSKI
R. MCMILLAN
B. PRESENTANZ
R. PERCHUK
L. COMPTON
C. WASACASE
D. REYNARD

Please read:
OPERATION
REPORTS (emailed)

Building Permit Activity Reports – emailed June 7/05

OPERATION REPORTS

Disabled Parking Spaces – Operations Centre
 Bill 124/02 Building Code Statute Law Amendment Act, 2002
 Revised Building By-law and Fee Structure
 Transmitter Road Rail Crossing Upgrade - Property Purchase
 U Body Gravel Truck Tender

Agenda Item:

Action:

DISCLOSURE OF PECUNIARY INTEREST

NONE DECLARED

ADOPTION OF MINUTES OF JUNE 1/05

ADOPTED AS SUBMITTED

Moved by R. McMillan, Seconded by T. Szajewski & Carried;

TOPICS

GENERAL

CITY OF KENORA POLICIES – MUNICIPAL MEMO

- Discussion ensued re: Public and awareness of City Policies.
- Policies will be listed in Municipal Memo periodically throughout year.
- Implement Customer Satisfaction Questionnaire: Customer fills out following service performed by City ie. water & sewer digs

HEATHER K.

ROADS

HWY 17 EAST PROJECT – 5TH ST. S. AND HWY 17 E

INTERSECTION – UPDATE

- Curbs will be finished end of this week. Paving to start next week. landscaping to follow paving.
- Outstanding Works: fencing of retention pond.
- Pine Portage North works: to accommodate curbing.
- 5th Street South & Hwy 17 E intersection: Package of information to be circulated to Council prior to end of week.

RICK

IDLING POLICY - UPDATE

- Forwarded to HRO to format into Policy format.

INFORMATION ONLY
SHAREN

AMENDMENT TO TRAFFIC REGULATION BYLAW - DISABLED

PARKING SPACES – OPERATIONS CENTRE

- Two spaces at front entrance of the Operations Centre building.
- Recommendation: Amend Traffic Regulation Bylaw.

APPROVED

15 MAIN STREET SOUTH PARKING LOT

- Parking lot to provide approximately 42 spaces.
- Removal of McClellan Ave. meters, west of Hennepin Lane, in progress.

INFORMATION ONLY

SOLID WASTE

NORTHERN BULK HAULAGE AGREEMENT – UPDATE

- Discussion ensued re: Brady vs Kenora Area Landfill.
- The recommendation in the report is to go with Option 3.
- Committee supports the recommendation.
- Rick to provide report for COW.

RICK

Councillor McMillan left at 12:37 p.m.

FLEET

GPS VEHICLE TRACKING

- Quote from Grey Island Systems for demo unit: \$150 / unit for 2 week trial.
- Committee in agreement.
- Engineering and Fleet to implement.

RICK/MARCO/MIKE

INSPECTION

**BILL 124/02 BUILDING CODE STATUE LAW AMENDMENT ACT,
2002 – REPORTING REQUIREMENTS**

- The Building Code Statute Law Amendment Act, 2002 requires all municipalities to make annual returns on the true cost of providing Building Permit Processing and Inspection Services.
- Effective July 1, 2005.
- Additional account numbers are required for the breakdown of activities.

KAREN

REVISED BUILDING BY-LAW AND FEE STRUCTURE

- Revisions to the Building Code Act, as per Bill 124, requires that the current Building By-law 11-2000 be repealed.
- Recommendation: That the attached DRAFT By-law be adopted.
- Committee in agreement to move forward to COW.

APPROVED

OTHER BUSINESS

2005 HOUSEHOLD HAZARDOUS WASTE COLLECTION

- City is mandated to hold HHW collection. To be run Sat. July 9 and Sun. July 10.
- Tender closed on June 17th, 2005. Tendered by invitation to 3 companies: Clean Harbors Environmental, Hazco Environmental and Miller Environmental.
- Recommendation: charge \$10.00 per vehicle, as per Fees & Charges Bylaw.
- Discussion ensued re: small drop-offs.
- Committee in agreement to bring recommendation forward to COW.

APPROVED

Dan left meeting at 1:01 p.m.

**TRANSMITTER ROAD RAIL CROSSING UPGRADE PROJECT-
PROPERTY PURCHASE**

- Portions of land located at Part 1 23R 11142 are required by the City prior to proceeding with road improvements.
- Recommend purchase of property at the appraisal value.
- Transmitter Project Update: On hold re: Transport Canada approached for increase in funding level (80%) as tender price came in over budget.
- Funding: Capital 2006 allocation for City portion (12%), CP Rail (8%).

APPROVED
ON HOLD

U BODY GRAVEL TRUCK TENDER

- Requesting approval to purchase a U Body to upgrade an unreliable Sander truck.
- Tendering: posted on web site and by invitation to the following 4 companies: Champion, Freightliner Manitoba, Connexion Trucks and Maxim Trucks.
- Recommendation: To accept the lowest bid received from Champion in the amount of \$139,875 (taxes extra).
- Funding: amend 2005 Capital Budget to transfer surplus from Grader purchase.
- Committee in agreement.

APPROVED

CIRCULATION OF STANDING COMMITTEE REPORTS

- To include all Councillors in attendance.

INFORMATION ONLY

COMMUNICATION

See above item: City of Kenora Policies – Municipal Memo

HEATHER

See above item: Bill 124/02 Building Code Statute Law Amendment Act, 2002
– Reporting Requirements.

KAREN

See above item: Idling Policy - Update

SHAREN

See above item: GPS Vehicle Tracking

MARCO / MIKE

NEXT MEETING DATE & TIME

Wednesday, June 29th, 2005 @ 11:30 am

IN CAMERA

Motion required to adjourn to Closed Meeting

Moved by C. Wasacase, Seconded by L. Compton & Carried:-

THAT this meeting be now declared closed at 1:19 p.m.; and further

THAT Council adjourns to a Closed Meeting to discuss the following:

- **Personal Matter about an Identifiable Individual**

Action as a Result of Closed Meeting:-

- **Summary of the report with completions to be presented to Council in-camera.**

ADJOURN

Moved by C. Wasacase, Seconded by T. Szajewski & Carried:-

Meeting was officially brought to a close at 1:35 p.m.
